



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

5100

SAFE

10 MAR 2014

COMMANDING GENERAL'S POLICY LETTER 007-14

From: Commanding General
To: All Commanders, Marine Corps Installations East-Marine Corps Base, Camp Lejeune and General and Special Staff Department Heads
Subj: PARTICIPATION OF MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE, CAMP LEJEUNE (MCIEAST-MCB CAMLEJ) IN DEPARTMENT OF DEFENSE (DOD) VOLUNTARY PROTECTION PROGRAM (VPP) INITIATIVE
Ref: (a) ASN (I&E) memo of 13 Jul 07
(b) CMC (SD) memo of 19 Jul 07

1. Purpose. To establish policy for participating in the DoD VPP Center of Excellence (CX) Initiative in support of references (a) and (b).
2. Cancellation. CG MCIEAST-MCB CAMLEJ Policy Letter 011-12.
3. Information. Force preservation is a vital element of our mission readiness and capabilities. When military service members and civilian employees are injured due to mishaps in the workplace, it negatively impacts productivity and business efficiencies. Preventable injuries and illnesses cost DoD an estimated 10 to 21 billion dollars in workers' compensation claims annually. In 2013, preventable injuries and illnesses continued to cost MCIEAST-MCB CAMLEJ over seven million dollars.
 - a. To reduce the number of claims, the DoD has established strategic goals to reduce workplace mishaps. In turn, for the Services to meet the goals, an effective Safety Management System (SMS) must be properly implemented and managed. In 2007, DoD and the U.S. Marine Corps chose the Occupational Safety and Health Administration (OSHA) VPP to assist commanders by improving overall mission readiness.
 - b. VPP is a management system that promotes safe workplaces and ensures leadership, accountability, and employee participation in the command safety program. VPP participant worksites maintain comprehensive injury and illness prevention programs that share a number of important elements, which are management commitment and worker involvement; worksite analysis; hazard prevention and control; and training. VPP recognizes organizations that have implemented a sound SMS and maintained injury and illness rates below the national average for their industries. In return, OSHA removes them from programmed inspection lists and does not issue them citations for standards violations that are promptly corrected.

Subj: PARTICIPATION OF MARINE CORPS INSTALLATIONS EAST-MARINE CORPS
BASE, CAMP LEJEUNE (MCIEAST-MCB CAMLEJ) IN DEPARTMENT OF
DEFENSE (DOD) VOLUNTARY PROTECTION PROGRAM (VPP) INITIATIVE

c. To aid the U.S. Marine Corps in working toward VPP Star recognition from OSHA, the Defense Safety Oversight Council established the DoD VPP CX staffed with contract personnel that are ready to help commanders navigate through the VPP process. The DoD VPP CX provides assessment, training, and other support at no cost to the command. VPP Star sites generally experience the following:

(1) 60 to 80 percent fewer lost workday injuries than would be expected of an average site of the same size in their industries.

(2) Improved employee motivation to work safely, leading to better quality and productivity.

(3) Reduced workers' compensation costs.

(4) Pride and recognition as a world class leader in worker health and safety.

d. Since the inception of the program, several MCIEAST-MCB CAMLEJ installations are well on their way to achieving VPP Star status.

(1) Marine Corps Logistics Base, Albany and Marine Corps Support Facility, Blount Island are 100 percent complete in the three stages of VPP and are awaiting assessment. MCB CAMLEJ and Marine Corps Air Station, Beaufort are 99 percent and 94 percent complete, respectively.

(2) During calendar year (CY) 2013, MCIEAST-MCB CAMLEJ saw significant mishap reductions. Total mishaps, lost day cases, total number of lost days, limited duty cases, and limited duty days for appropriated fund civilian employees were all reduced. Also during CY 2013, MCIEAST-MCB CAMLEJ non-appropriated fund civilians saw reductions in total mishaps, lost day cases, limited duty cases, and limited duty days.

4. Action. To continue our commitment in improving worker safety and health, increase public recognition, and enhance employee benefits, MCIEAST-MCB CAMLEJ installations will participate in the DoD VPP CX Initiative and seek Star status recognition from OSHA.

5. Point of contact is the MCIEAST-MCB CAMLEJ Director of Safety at DSN 751-5725 or commercial (910) 451-5725.



R. F. CASTELLVI

Copy to:
COMMCICOM

MCIEAST-MCB CAMLEJ ROUTE SHEET

X - ORIGINATOR OR OFFICE AFFIXING ROUTE SHEET
 A - APPROPRIATE ACTION
 B - GUIDANCE
 C - SIGNATURE
 D - COMMENT
 E - RECOMMENDATION
 F - CONCURRENCE
 G - INFORMATION

H - RETURN TO Safety
 I - INITIAL
 J - DISPOSITION
 K - DECISION
 L - RETENTION
 M - APPROVAL
 R - REVIEW
 O - OTHER

DATE: 20 Feb 2014
 ADJ TR #: 200

SUBJECT: PARTICIPATION IN DEPARTMENT OF DEFENSE (DOD) VOLUNTARY PROTECTION PROGRAM (VPP)

REFERENCE: (a) ASN (I&E) memo of 13 Jul 07

ROUTING - USE NUMBERS TO SHOW ORDER OF ROUTING

NATURE OF ACTION ROUTINE: ORIGINATOR: J. L. Pickett; DUE DATE: None; REFERENCES HELD BY: Mr. S. J. Dutko, Jr, GS-14, MCIEAST-MCBCL, 451-2082

| RTG | CODE | ADDRESSEES | DATE | | INITIALS | |
|-----|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------|----------|-------------|
| | | | IN | OUT | CONCUR | NON CONCUR |
| 7 | C | CG AIDE SECRETARY | | 3/8 | | CP |
| 6 | F | DEP COMMANDER | | 3/5 | | CP |
| 5 | F | COS SGTMAJ | | 3/4 | | CP |
| 4 | R | SSEC PROTOCOL COORD | 7 MAR | 4 MAR | | MB |
| 3 | A | ADMIN COORD | 2/26 | 3/3 | | MB |
| 2 | A | CG ADMIN | 2/26 | 2/26 | | BM |
| 1 | A | ADJUTANT ASSISTANT ADJUTANT ADJ ADM CHIEF AC/S G-1 AC/S G-3/5 AC/S G-4 AC/S G-6 AC/S G-7 AC/S G-8 AC/S G-F AC/S MCCS AC/S SES BPO CHAPLAIN CIG CONTRACTING DISBURSING EACO EOA OICC PAO | 2/26 | 2/26 | | TLF |
| | X | SAFETY | | 20Feb14 | | (Signature) |
| | | SBS | | | | |
| | | SJA | | | | |

REMARKS & SIGNATURE

Purpose: To establish policy for participating in the DoD Voluntary Protection Program (VPP) Center of Excellence (CX) Initiative.

Background: Preventable mishaps cost DoD an estimated \$10 to \$21 billion annually. Workers' Compensation claims cost MCIEAST Commands \$7 Million, on average, each year.

Discussion: VPP is a corporate strategy that has led to the elimination of preventable mishaps and improvement in overall mission readiness. In December 2012, CG, MCIEAST-MCB CAMLEJ implemented Policy Letter 011/12, which directed all MCIEAST installations to participate in VPP and seek Star status from OSHA. Since the inception of the program, several MCIEAST-MCB CAMLEJ installations are well on their way to achieving VPP Star status. Successes include a 22% decrease in total number of cases with days away from work or job transfer at MCB Camp Lejeune and a 51% decrease in the total number of days away from work at MCAS Beaufort.

Recommendation: Approval.

VRS/
 (Signature)
 S. J. DUTKO, JR.

3/3 Returned BM
 3/4 Returned BM

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Figure 23-1.--MCIEAST-MCB CAMLEJ ROUTE SHEET 23-6

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FEB 24 2014

MCIEAST ADJ / Directives / MCIEAST-MCB Camlej Directives (working) Phy ltr 074