

CHAPTER 5: PERMANENT DUTY TRAVEL

PART A: MEMBERS ONLY

SECTION 5: HHG

SUBSECTION b: HHG WEIGHT

Effective for an order issued on/after 1 October 2007
5200 PRESCRIBED WEIGHT ALLOWANCES

A. Higher Weight Allowance Authorization

1. Either the Secretary concerned or the Secretarial Process, at Service discretion, for each Service may authorize a higher weight allowance (NTE 18,000 lbs.) of a member below pay grade O-6, but only on a case by case basis;
2. No general policy statements are permitted; and
3. The Secretary concerned or the Secretarial Process decision maker must issue a determination that failure to increase the member's weight allowance would create a significant hardship to the member or the member's dependents.

B. Authorized PCS Weight Allowances. Except as provided in pars. 5202 and 5208-A, authorized PCS weight allowances are:

PCS & NTS Weight Allowances (Pounds)		
Grade 1 & 3	With Dependents 2	Without Dependents
Officer Personnel		
0-10 to 0-6	18,000	18,000
0-5/W-5	17,500	16,000
0-4/W-4	17,000	14,000
0-3/W-3	14,500	13,000
0-2/W-2	13,500	12,500
0-1/W-1/Service Academy Graduates	12,000	10,000
Enlisted Personnel		
E-9	15,000 ¹	13,000 ¹
E-8	14,000	12,000
E-7	13,000	11,000
E-6	11,000	8,000
E-5	9,000	7,000
E-4	8,000	7,000
E-3 to E-1	8,000	5,000
Aviation Cadets	8,000	7,000
Service Academy Cadets/Midshipmen		350

¹ Includes a Uniformed Service regular and an RC member, and an officer holding a temporary commission in the U.S. Army/Air Force.

APPENDIX W: ADMINISTRATIVE WEIGHT ALLOWANCE LOCATIONS

A. Authority. Only the locations in par. H have administratively reduced HHG weight allowances, as indicated. If a location is not listed below then it is not a weight restricted location.

B. Authorization Period. The reduced administrative HHG weight allowance, for the locations in this Appendix, is effective until rescinded.

C. Submission Process. See par. 5202 and Service regulations for the submission process. All submissions must be sent through a MAP/CAP member. See JTR foreword for addresses.

D. Unaccompanied Baggage. The administrative weight allowance, or a portion, may be shipped as unaccompanied baggage (UB) limited to the maximum UB weight allowance. UB shipping weight is part of the authorized administrative HHG weight allowance. See pars. 020501, 020505 and Table 2-25 for UB regulations.

E. Weight Allowance Determination. Net weight is used to determine the weight allowances in this Appendix. See par. 5204 (Service Members) and 5650 (Civilian Employees) for HHG net weight determination.

F. Administrative Weight Allowance. The standardized administrative weight allowance is 2,500 lbs. unless a different weight is specified in the table below. Administrative weight allowance does not include PBP&E or required medical equipment exempted weight, unless specifically stated in this Appendix.

G. DoDEA Civilian Employees. DoDEA civilian employees are authorized the full HHG weight allowance. The HHG policies of other Services do not apply.

H. Household Goods Transportation Less Than 12 Months. The Secretarial Process may authorize a reduced administrative HHG weight transportation NTE 10% of the Service member's full HHG weight allowance on an individual basis when Gov't furnishings or Qtrs are not available at the PDS for PCS travel and less than 12 months remain in an OCONUS tour. See DoDI 1315.18 (Encl. 5, par. 5e). More cost effective options such as excess accompanied baggage must be considered first before 10% of the full HHG transportation is authorized. The authorization for the reduced administrative HHG weight allowance must be authorized in writing prior to the official travel. See par. 5194-7d.

I. Reduced Weight Allowance Locations. The below four locations have reduced administrative HHG weight allowances as indicated.

Location	Administrative Weight Limitation
Alaska, Dutch Harbor	<u>Service Members</u> (USCG). An incoming/departing Service member assigned to USCG Marine Safety Detachment (MSD) Dutch Harbor is limited to 1,000 lbs. of HHG, as furnished Gov't Qtrs are available.
Australia, Alice Springs (Except Det 421/LGN personnel) Learmonth, Western Australia	<u>Service Members</u> (USA and USMC). USA tours limited to 25% of the HHG weight allowance ² . USMC see ³ . 1. <u>USA</u> . USA Service members limited to 25% of the HHG weight allowance. ^{2a-2d} 2. USMC ³ <u>Civilian Employees</u> (USA). USA civilian employees limited to 4,500 lbs. (25% of the HHG weight allowance). ^{2a, 2e}
Bahrain	<u>Service Members</u> 1. <u>USCG</u> . An unaccompanied (dependent restricted) incoming/departing Service member assigned to USCG PATFORSWA is limited to 600 lbs. of HHG (including PBP&E and medical equipment) as furnished Gov't Qtrs are available.

Location	Administrative Weight Limitation
	2. USMC ³ a. <u>Accompanied Tour Service Members</u> ⁵ b. <u>Unaccompanied Tour Service Members</u> . HHG limited to 600 lbs.
British Indian Ocean Territory, Diego Garcia	<u>Service Members</u> (USN and USMC). Unaccompanied tour Service members limited to 600 lbs. of UB. ³
Greece, Souda Bay	<u>Service Members</u> (USN) 1. Accompanied personnel are allowed full HHG weight allowance but are limited to 600 lbs. of UB HHG and the remaining weight as the HHG shipment. 2. Unaccompanied tours for E-5 and above are allowed 25% of the full HHG weight allowance, but are limited to 600 lbs. of UB HHG and the remaining weight as part of the 25% HHG shipment weight limitation. 3. E-1 through E-4 are allowed unaccompanied baggage only, limited to a 600 lb. UB shipment. 4. UB 600 lbs. weight limit applies to all paygrades for Souda Bay, Greece location.
Japan, Akizuki (Hiroshima) and Kure	(USA) Effective 26 May 2017 1. <u>Accompanied Tour</u> . USA Service members or USA civilian employees on an accompanied tour are authorized to transport 50% of their full JTR HHG weight allowance. The weight of the UB HHG shipment counts against the administrative weight restriction. 2. <u>Unaccompanied Tour</u> . USA Service members and civilian employees on an unaccompanied tour are authorized to transport 25% of their full HHG weight allowance. The weight of the UB HHG shipment counts against the administrative weight restriction.
Japan, Camp Zama	(USA) Effective 26 May 2017 1. <u>Accompanied Tour</u> a. USA Service members or civilian employees on an accompanied tour are authorized to transport 50% of their full JTR HHG weight allowance. The weight of the UB HHG shipment counts against the administrative weight restriction. b. An O6 (and above) or E9 assigned to Camp Zama is authorized to transport 75% of their full HHG weight allowance. The weight of the UB HHG shipment counts against the administrative weight restriction. 2. <u>Unaccompanied Tour</u> . USA Service members and civilian employees on an unaccompanied tour are authorized to transport 25% of their full HHG weight allowance. The weight of the UB HHG shipment counts against the administrative weight restriction.
Japan, CATC Fuji	<u>Service Members</u> (USMC). Unaccompanied tour Service members are authorized 600 lbs. of UB. ³
Japan, MCAS Iwakuni	<u>Service Members</u> (USMC and USN) 1. <u>USMC</u>

Location	Administrative Weight Limitation
	<p>a. <u>Accompanied Tour</u>. Accompanied tour Service members are limited to 75% of the HHG weight allowance. An O6 on an accompanied tour as the Commanding Officer at MCAS Iwakuni/Marine Aircraft Group 12 is authorized the HHG weight allowance.</p> <p>b. <u>Unaccompanied Tour</u>. Unaccompanied tour Service members:</p> <p>(1) That have advanced written authorization from the Installation Commander to reside in off-base Qtrs are limited to 10% of the HHG weight allowance. A copy of the advance written authorization must be provided to the TO prior to HHG transportation.</p> <p>(2) Assigned to the barracks (i.e., BOQ, BEQ) are authorized 600 lbs. of UB.</p> <p>2. <u>USN</u>. USN Service members assigned to USMC commands will follow the USMC policy. USN Service members assigned to a USMC command ³.</p>
Japan, Okinawa	<p><u>Service Members</u> (USMC and USN)</p> <p>1. <u>USMC</u></p> <p>a. <u>Accompanied Tour</u> ⁵</p> <p>(1) An O6 on an accompanied tour is authorized 10,000 lbs. of HHG. An O7 (and above) on an accompanied tour is authorized the HHG weight allowance.</p> <p>(2) Service Members accompanied by command sponsored dependents are authorized the weight allowance based on the location of the housing assigned.</p> <p>b. <u>Unaccompanied Tour</u></p> <p>(1) Unaccompanied tour Service members assigned to the barracks (i.e., BOQ, BEQ) are authorized 600 lbs. of UB.</p> <p>(2) Officers (O3 and below), Warrant Officers (W3 and below), and Enlisted (E7 and below), that are unaccompanied (including those who chose unaccompanied who have dependents) are required to live in Gov't bachelor quarters IAW USMC installation mandatory assignment policy letter, dated 30 April 2012.</p> <p>(3) HHG weight allowance for unaccompanied personnel assigned to Fleet Marine Force (FMF) units is restricted to the USMC administrative HHG weight limits.</p> <p>2. <u>USN</u>. Accompanied and unaccompanied USN Service members assigned to:</p> <p>a. Non-USMC commands are authorized the full HHG weight allowance.</p> <p>b. USMC commands will follow USMC policy. ^{3, 5} Contact Personnel Support Detachment, Okinawa for more information.</p>
Japan, Torii Station	<p><u>Service Members</u> (USA). USA unaccompanied tour Service members limited to 25% of the HHG weight allowance.^{2d}</p> <p><u>Civilian Employees</u> (USA). USA unaccompanied tour civilian employees, assigned to furnished Gov't Qtrs, limited to 4,500 lbs. (25% of the HHG weight allowance).^{2e}</p>
Korea	<p><u>Service Members</u> (USA)</p>

Location	Administrative Weight Limitation
(Except Chinhae, Osan & Detachment 452 Wonju)	<ol style="list-style-type: none"> 1. <u>Accompanied Tour</u>. Limited to 50% of the HHG weight allowance.^{2a, 2c} 2. <u>Unaccompanied Tour</u>. Limited to 25% of the HHG weight allowance.^{2a, 2d}
Korea, Mujuk	<u>Service Members</u> (USA/USMC). Unaccompanied tour Service members (dependent restricted) limited to 600 lbs. of UB.
Kuwait	<p><u>Service Members</u></p> <ol style="list-style-type: none"> 1. <u>All Services</u>. Unaccompanied tour Service members limited to 1,000 lbs. of HHG. 2. <u>USA</u>. Accompanied tour Service members.⁵ 3. <u>USAF</u>. Accompanied tour Service members.⁵ 4. <u>USMC</u>. Unaccompanied personnel³; accompanied personnel.⁵ 5. <u>USN</u> <ol style="list-style-type: none"> a. Accompanied tour Service members⁶ b. Weight restriction does not apply unless specified in the travel order. See NAVSUP Pub 490. <p><u>Civilian Employees</u>. HHG limited to 350 lbs. unless specified in the travel order.</p>
Poland, Redzikowo	<p><u>Service Members</u> (USN). Service members serving a:</p> <ol style="list-style-type: none"> 1. 12 month unaccompanied tour, or longer, are limited to 600 lbs. of UB, due to limited quarter size. 2. Tour less than 12 months are limited to excess baggage. <p><u>Civilian Employees</u> (USN). Civilian employees serving a:</p> <ol style="list-style-type: none"> 1. 12 month unaccompanied tour, or longer, are limited to 600 lbs. of UB, due to limited quarter size. 2. Tour less than 12 months are limited to excess baggage.
Portugal, Azores -- Lajes Field	<p><u>Service Members</u> (USAF). E-7 and above limited to 25% of the HHG weight allowance or 2,500 lbs. (whichever is greater). E-6 and below limited to 10% of the HHG weight allowance.¹</p> <p><u>Civilian Employees</u> (USAF). Civilian employees limited to 25% of the HHG weight allowance or 2,500 lbs. (whichever is greater).¹</p>
Qatar, Doha	<p><u>Service Members</u></p> <ol style="list-style-type: none"> 1. <u>All Services (except USAF) Assigned to Al-Udeid AB</u> <ol style="list-style-type: none"> a. <u>PCS</u>. A Service member, on a PCS order, is authorized an UB NTE 500 lbs., due to housing size. b. <u>TDY</u>. A Service member, on a long-term 365 day TDY deployment, is not authorized an UB shipment. 2. <u>USAF Assigned to AL-Udeid AB</u>.⁵
Romania, Devesulu	<u>Service Members</u> (USN). Unaccompanied tour Service members on tours of 12

Location	Administrative Weight Limitation
	<p>months or more are limited to 600 lbs. of HHG due to Qtrs size. Tours less than 12 months are limited to excess baggage.</p> <p><u>Civilian Employees</u> (USN). Unaccompanied tour civilian employees on tours of 12 months or more are limited to 600 lbs. of HHG due to Qtrs size. Tours less than 12 months are limited to excess baggage.</p>
Thailand	<p><u>Service Members</u> (USA)</p> <p>1. USA Service members assigned to the following units are authorized full HHG weight allowance. USA Service members NOT assigned to the below units are limited to 25% of the HHG weight allowance:</p> <ul style="list-style-type: none"> a. Joint US Military Advisory Group Thailand (JUSMAGT) b. Armed Forces Regional Institute of Medical Sciences (AFRIMS), c. Regional Office in Charge of Construction (ROICC), d. Naval Facilities Engineering Command (NAVFAC), or e. Joint Personnel Accounting Command (JPAC). <p><u>Civilian Employees</u> (USA). USA civilian employees limited to 4,500 lbs. (25% of the HHG weight allowance).^{2a, 2e}</p>
Turkey, Incirlik AB	<p>All inbound personnel:</p> <p>1. Are limited to unaccompanied baggage (via expedited air shipment) or 10% of their HHG weight allowance, whichever is less; and</p> <p>2. Will be assigned furnished units,</p>
Diplomatic Missions	<p><u>Service Members</u> (USA). USA Service members limited to 25% of the HHG weight allowance.^{2a-2d}</p> <p><u>Civilian Employees</u> (USA). USA civilian employees limited to 4,500 lbs. (25% of the HHG weight allowance).^{2a, 2c}</p>
Worldwide -- USMC Embassy Security Guard Battalion (MCESGBn) Watchstanders and Detachment Commanders	<p><u>Service Members</u> (USMC). USMC Service members:</p> <p>1. Assigned as Watchstanders and Detachment Commanders are authorized 2,500 lbs. of HHG or 25% of the HHG weight allowance, whichever is greater. UB transportation is to/from/between Diplomatic Missions supporting the Department of State.</p> <p>2. Are not authorized to ship HHG to the MCESGBn School in Quantico, Virginia.</p> <p>3. Are not authorized to ship HHG or UB from the MCESGBn School to the first Diplomatic Mission assignment.</p>

¹ USAF. An unaccompanied USAF Service member is authorized to transport 10% of the HHG weight allowance via surface, or UB weight allowance IAW Table A3.1 of the AFI 24-501, Personal Property Moving and Storage.

² USA

a. See Army Housing Online User Services for the size of Unaccompanied Personnel Housing (UPH)/Barracks/Family Housing. USA tour Service members required to reside in UPH should consider shipping less than their authorized weight allowance due to the small size of the rooms.

b. Accompanied/Unaccompanied Tour Service Members. Limited to 25% of the HHG weight allowance or

2,500 lbs., whichever is greater.

c. Accompanied Tour Service Members. UB weight is part of the administrative weight limitation and cannot exceed 2,000 lbs. The weight of UB via commercial air cannot exceed 1,000 lbs., which is included in the 2,000 lbs. max.

d. Unaccompanied Tour Service Members. UB HHG transportation is part of the administrative weight allowance.

(1) Unaccompanied tour Service members normally assigned to furnished Gov't Qtrs (Barracks/BOQ/BEQ) are authorized UB NTE 10% of the authorized weight allowance or the administrative weight limit, whichever is less. Example: An E6 without dependents is authorized a weight allowance is 8,000 lbs. UB is 10% of 8,000 lbs. or 800 lbs. 25% of the authorized HHG weight allowance of 8,000 lbs. is 2,000 lbs. The Service member is authorized a UB shipment of 800 lbs.

(2) Unaccompanied tour Service members not normally assigned to furnished BOQ/BEQ are authorized UB NTE 2,000 lbs. or the administrative weight limit, whichever is less. A copy of the advance written authorization from the new PDS housing officer must be provided to the transportation officer prior to the UB HHG transportation. UB shipment weight by commercial air cannot exceed 1,000 lbs. UB combined total weight cannot exceed 2,000 lbs.

e. Civilian Employees

(1) HHG. Limited to 25% of the weight allowance.

(2) UB. Authorized 350 lbs. for each adult and dependent age 12 or older, and 175 lbs. for each child under age 12. UB weight via commercial air cannot exceed 1,000 lbs. UB combined total weight cannot exceed 2,000 lbs. regardless of the numbers of dependents. UB weight is part of the administrative HHG weight allowance.

³ USMC. The following apply to USN Service members assigned to a USMC command (based on an agreement between HHG NAVSUP and USMC I&L):

a. Unaccompanied USMC Service members are authorized 600 lbs. of UB and no HHG based on the limited size of the BOQ/BEQ and lack of ability to store excess HHG at the PDS.

b. USMC Base Camp Butler, Okinawa, JA, includes other USMC bases/installations located on Okinawa, JA, including, but not limited to, Camp Courtney, Camp Schwab, and Camp Hansen. Unaccompanied USMC Service members are authorized 600 lbs. of UB and no HHG based on the limited size of the BOQ/BEQ and lack of ability to store excess HHG at the PDS.

⁴ PHS. PHS Officers assigned to Gov't furnished Qtrs are limited to 25% of the HHG weight allowance, with the remainder placed in NTS at the last CONUS PDS. The 25% weight maximum applies to all PCSs except when shipping from Gov't furnished to unfurnished Qtrs or return from an OCONUS assignment with unfurnished Qtrs.

⁵ Accompanied tour Service members are limited to 25% of the HHG weight allowance or 2,500 lbs., whichever is greater unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Gov't's interest, by the responsible Service.

⁶ Accompanied tour Service members are limited to 25% of the HHG weight allowance or 2,000 lbs., whichever is greater unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Gov't's interest, by the responsible Service.