

CATEGORY	BASIC REQUIREMENTS	DEPENDENT REQUIREMENTS	SCHOOL INFORMATION
BACHELOR-ACDU ACTIVE DUTY	1. Orders to Camp Lejeune 2. In receipt of Basic Allowance for Housing (BAH) 3. Leave & Earnings Statement (LES) 4. USMC: Basic Individual Record (BIR) and Chronological (CHRONO) Record -Navy: Pages 2 & 5 -Army: Enlisted Record Book (ERB) -USAF: AF Portal, Virtual MPF/print S.U.R.F. -USCG: CG Forms 2020/2025	1. Dependency Application (NAVMC Form 10922); if applicable. <i>Note: If a dependent is showing on the NAVMC Form 10922, the bachelor will pay rent at the "with dependent" rate.</i>	1. Contact the School Superintendent's Office for eligibility requirements on enrollment. 910-451-2461.
RESERVIST-ACDU ACTIVE DUTY TIER 1	1. Certificate of Release or Discharge from Active Duty (DD Form 214) 2. ACDU Reserve Orders to Camp Lejeune 3. Department of Defense (DOD) ID Card 4. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes.	1. If not shown on sponsor's tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home.	1. Contact the School Superintendent's Office for eligibility requirements on enrollment. 910-451-2461. <i>NOTE: If not on Orders for 365 days, school enrollment is not authorized; contact the School Superintendent's Office to confirm.</i>
RESERVIST-IRR INACTIVE READY RESERVE TIER II	1. Certificate of Release or Discharge from Active Duty (DD Form 214) 2. Department of Defense (DOD) ID Card 3. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes.	1. If not shown on sponsor's tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home.	1. Not authorized. Contact the School Superintendent's Office for confirmation. 910-451-2461.
RETIREE/ DISABLED VETERAN	1. Certificate of Release or Discharge from Active Duty (DD Form 214) 2. Department of Defense (DOD) ID Card 3. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes.	1. If not shown on sponsor's tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home.	1. Not authorized. Contact the School Superintendent's Office for confirmation. 910-451-2461.
CIVILIAN – DOD DEPARTMENT OF DEFENSE	1. Notice of Personnel Action Form; Standard Form 50 (SF-50) 2. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes.	1. If not shown on sponsor's tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home.	1. Contact the School Superintendent's Office for eligibility requirements on enrollment. 910-451-2461.

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CIVILIAN – NAF NON-APPROPRIATE FUND	<ol style="list-style-type: none"> 1. Personnel Action Form (PAF 500) 2. Common Access Card (CAC) ID Card 3. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes. 	<ol style="list-style-type: none"> 1. If not shown on sponsor’s tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home. 	<ol style="list-style-type: none"> 1. Contact the School Superintendent’s Office for eligibility requirements on enrollment. 910-451-2461.
CONTRACT EMPLOYEE	<ol style="list-style-type: none"> 1. Confirmation of employment on letterhead stationary showing the effective start date and current employment status. 2. Common Access Card (CAC) ID Card; must match information provided in the employment letter. 3. Most recent Tax Forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes. 	<ol style="list-style-type: none"> 1. If not shown on sponsor’s tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home. 	<ol style="list-style-type: none"> 1. Not authorized. Contact the School Superintendent’s Office for confirmation. 910-451-2461.
WIDOW/WIDOWER	<ol style="list-style-type: none"> 1. Certificate of Release or Discharge from Active Duty (DD Form 214). 2. Department of Defense (DOD) ID Card 3. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes. 	<ol style="list-style-type: none"> 1. If not shown on sponsor’s tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home. 	<ol style="list-style-type: none"> 1. Not authorized. Contact the School Superintendent’s Office for confirmation. 910-451-2461.
UNAFFILIATED CIVILIAN WITH TIES TO BASE (EMPLOYMENT)	<ol style="list-style-type: none"> 1. Confirmation of employment on letterhead stationary showing the effective start date and current employment status. 2. Common Access Card (CAC) ID Card; must match information provided in the employment letter. 3. Most recent tax forms; Pages 1 & 2 and Signature Page -OR- Page 8879 on electronic filing of taxes. 	<ol style="list-style-type: none"> 1. If not shown on sponsor’s tax forms, spouse is required to provide their most recent tax forms; Pages 1 & 2 and Signature Page OR Page 8879 on electronic filing of taxes. 2. Tax forms must list all claimed dependents that will be living in the home. 	<ol style="list-style-type: none"> 1. Not authorized. Contact the School Superintendent’s Office for confirmation. 910-451-2461.
UNAFFILIATED CIVILIAN WITHOUT TIES TO BASE	<ol style="list-style-type: none"> 1. Proof of income. 2. State issued photo ID. 	<ol style="list-style-type: none"> 1. If dependents over the age of 18 will be living in the home; must provide tax forms with them listed. If not listed on tax forms, child will need to qualify independently. 2. If spouses have different last names; must provide tax forms with both listed on it. 	<ol style="list-style-type: none"> 1. Not authorized. Contact the School Superintendent’s Office for confirmation. 910-451-2461.