

**MARINE CORPS INSTALLATIONS EAST MARINE CORPS BASE CAMP LEJEUNE  
INITIAL AUL BUILD FORM**

Unit/Tenant Name:  Point of Contact:   
 Work Center Name:  Telephone:   
 Building:  RUC:

1. NSN/LSN	2. Manufacture	3. Material Name	4. Part #	5. MOHQ	6. Justification	7. Add/Remove	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	ADD	REM
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	ADD	REM
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Maximum on Hand Quantity (MOHQ) will be based on a 90 day supply.

## Initial Authorized Use List (AUL) Build Form Instruction

UNIT/TENANT NAME: Provide the name of the unit/tenant where the material will be stored.

POINT OF CONTACT: Provide the name of person completing the Initial AUL build form.

WORK CENTER NAME: Should be the section (armory, maintenance, supply, boats, etc.) that will be using the HM.

PHONE NUMBER: Contact number for the POC.

BUILDING NUMBER: Enter the building number where the Work Center is located.

RUC: Enter the unit's Reporting Unit Code (RUC)

1. NSN/LSN: Enter the National Stock Number (NSN) (9150-00-111-6255) or Local Stock Number (LSN) (8010-MC-000-0863), using standard formatting.
2. MANUFACTURE: Enter the name as it appears on the Material Safety Data Sheet (MSDS). Manufacture is only required for materials with an LSN, for ALL NSN materials use "ALL MANUFACTURES". If the material does not have an NSN/LSN assigned to it, the manufacture is required.
3. MATERIAL NAME: Enter the name as it appears on the MSDS from the manufacturer. If appropriate, a common or brand name (i.e. WD-40, Castrol motor oil) may be entered in parentheses.
4. PART NUMBER: Enter the part number for the material with an LSN. If the material does not have an LSN/NSN assigned, provide the part number.
5. ESTIMATED MOHQ: Enter how much of the HM you will need for no more than a 90-day supply based on standard operations, not on "worst case", surge, or emergency operations.
6. JUSTIFICATION: Provide the proper reference that requires the use of the material. EXAMPLE: Technical Manual/Order (TM 9-2320-280-10), Owner's Manual (Johnson Operation/Maintenance Manual), Base Order (B.O. 11014.1K Facilities Maintenance) etc. Use "Special Authorization" for HMs that are deemed mission essential and may not have a guiding reference. Commanders Special Authorization (CSA) may be used on a case-by-case basis.