



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

5100
SAFE

27 MAR 2015

From: Chairperson, Executive Safety Council, Marine Corps
Installations East-Marine Corps Base, Camp Lejeune

Subj: MINUTES OF THE EXECUTIVE SAFETY COUNCIL (ESC) FIRST QUARTER
CALENDAR YEAR (CY) 2015

Ref: (a) NAVMC DIR 5100.8

1. Per the reference, the Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) ESC convened 12 February 2015, in the Commanding General's Conference Room, Building 1. The Chief of Staff (COS) opened the meeting at 1400.

2. Attendees

a. Present

(1) Colonel (Col) Thomas R. McCarthy, Jr., Chief of Staff (COS), MCIEAST-MCB CAMLEJ

(2) Col Brian T. Palmer, Officer-in-Charge, Legal Services Support Section East, MCIEAST-MCB CAMLEJ

(3) Lieutenant Colonel (LtCol) Vaughn Pangelinan, Deputy Assistant Chief of Staff (AC/S), G-6, MCIEAST-MCB CAMLEJ

(4) LtCol Victor Pastor, Executive Officer (XO), Deployment Processing Command-East

(5) Commander (CDR) Christopher Hodrick, Resident Officer-in-Charge of Construction (ROICC) and Public Works Officer, G-F, MCIEAST-MCB CAMLEJ

(6) CDR Stephen Duesenberry, Deputy Command Chaplain, MCIEAST-MCB CAMLEJ

(7) Major Christopher J. Brown, XO, Headquarters and Support Battalion

(8) Sergeant Major (SgtMaj) Paul A. Berry, Sergeant Major, MCIEAST-MCB CAMLEJ

(9) Sergeant Chase Loutsch, Unit Safety Officer, Weapons Training Battalion (WTBN)

(10) Mr. Brian K. Pensak, XO, WTBN

(11) Mr. Brian J. Vincent, AC/S, G-4, MCIEAST-MCB CAMLEJ

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(12) Mr. Thomas Fuhrer, AC/S, G-8, MCIEAST-MCB CAMLEJ

(13) Mr. Paul Salvetti, Deputy AC/S, G-1, MCIEAST-MCB CAMLEJ

(14) Doctor Mark A. Nall, Deputy AC/S, Security and Emergency
Services, MCIEAST-MCB CAMLEJ

(15) Ms. Patti Turner, Director, Business Performance Office,
MCIEAST-MCB CAMLEJ

(16) Mr. Stanley J. Dutko, Director of Safety, MCIEAST-MCB
CAMLEJ

(17) Mr. Thomas Phillips, Deputy AC/S, G-3/5, MCIEAST-MCB
CAMLEJ

(18) Mr. Bryan C. Ayers, Executive Assistant, G-7, MCIEAST-MCB
CAMLEJ

(19) Mr. James Kulp, Contracting, MCIEAST-MCB CAMLEJ

(20) Ms. Theresa L. Yandle, Injury Compensation Program,
Civilian Human Resources Office, MCIEAST-MCB CAMLEJ

(21) Mr. Anthony R. Pritchard, Safety Specialist, WTBN

(22) Mr. Michael D. McCarty, Safety Specialist, Marine Corps
Community Services, MCIEAST-MCB CAMLEJ

(23) Mr. Michael L. Gallagher, Safety Specialist, Force
Preservation Office, II Marine Expeditionary Force (II MEF)

b. Not Present. U.S. Marine Forces, Special Operations Command;
Command Inspector General, MCIEAST-MCB CAMLEJ; and Marine Corps
Engineer School.

3. Purpose. To review the Installation and tenant safety performance
and program effectiveness, influence the command safety culture,
recommend changes to reduce unsafe practices, and to strengthen the
overall program.

4. Opening Remarks. Mr. Dutko opened the meeting by reviewing the
agenda for the meeting. Mr. Dutko reviewed the Fourth Quarter CY 2014
summary slides. He also reviewed the CY 2011 to CY 2014 comparison
for mishaps, trends, and injured body parts.

5. Incidence Rate Update. Mr. Dutko reviewed the Fourth Quarter CY
2014 highlights slides. The National General Industry Average
incident rate is 3.5. The incident rate for MCIEAST-MCB CAMLEJ was
6.7 before the reduction plan began. The current incident rate for

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MCIEAST-MCB CAMLEJ is 4.11. Brigadier General Castellvi's initial goal was to get the reportable mishap rate to a 50 percent reduction in a three year span; if we stay at the pace we are now, we will exceed his goal immensely. Mr. Dutko added that the Back In The Saddle Supervisor and Non-Supervisor training, as well as all the other required Safety Training, has aided in the mishap reduction rates, and everyone has made great strides in getting employee's back to work.

6. Voluntary Protection Programs (VPP) Update. Mr. Dutko briefed the VPP status. He added that the AC/Ss and Directors have taken an opportunity to reevaluate department personnel that have been assigned to the VPP Steering Committee, so we have several new members now. The SgtMaj will Chair the Committee, and the Co-Chairperson will be from the G-3/5. The next VPP Steering Committee meeting is scheduled for Tuesday, 17 February 2015 at 1330. At that time, a new Secretary should be identified.

7. Federal Employee Compensation Act. Ms. Yandle briefed the slides providing a breakdown by numbers the injuries and illnesses for 1 July through 31 December 2014. She briefed on the different body part injuries with most injuries involving back, knees, and shoulders. She also briefed the Injury Compensation Chargeback cost report for 2011 through 2014. The total injury compensation for 2014 is 455,877.43 dollars less than the 2013, a significant reduction. Ms. Yandle explained that the decrease in the Total Cost and Compensation Cost is the result of returning back to work in a job an employee is physically able to do.

8. Directorate Briefs. The Safety Department and the Staff briefed the slides providing a breakdown of mishaps and safety inspection deficiencies. Each Department also briefed on one thing they are doing that has proven most effective in reducing mishaps or increasing safety in their work section or command. A few of the things that are being done are holding weekly staff meetings/briefings at the beginning of each shift, putting emphasis on safety training, conducting monthly work area inspections, using Coins as reward for good safety practices, and conducting and reviewing Job Hazard Analysis.

9. Drive Safe Council/Traffic Initiatives. Mr. Dutko presented the Traffic Safety brief discussing engineering, education, and enforcement.

a. Engineering. There were no further updates for road construction. Everyone should have received updates from G-F and the ROICC's office regarding road surveys, lighting surveys, and any updates that are taking place.

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b. Education and Enforcement

(1) Compared to last year this time, Motorcycle safety training numbers are down between 500-800 students due to the contract issue. The Contracting Office continues to work on moving the contract forward, but we still have a little time to go. We are prioritizing the registration process to those that have a need for the training (i.e. they already own a motorcycle and need the training as opposed to those just thinking about getting a motorcycle at a later date). We are working with II MEF and other supported commands to identify a need and we are providing special classes as we can to pick up some of the slack. For those that are having difficulty getting their training done in a timely manner, we are reimbursing them for taking the required course through North Carolina Community College system. By next month, the contracted effort should reenergize, and we can catch back up on the back log.

(2) Mr. Dutko briefed that the Safety Department is continuing to push National Safety Council driver awareness training Alive at 25 and the Attitudinal Dynamics of Driving (ADD) course. Every Marine under the age of 26 is required to attend the driver improvement training at their first duty station. Classes are held weekly on Wednesdays. The ADD training is ordered by Traffic Court and is held one or two Saturdays a month.

10. Closing Statements. The COS asked for any closing remarks. There being no further discussions, the meeting was adjourned at 1515.


THOMAS R. MCCARTHY, JR.

Distribution: A/B

Copy to:
Dir FPD, II MEF
Safety Manager, MARSOC
Safety Manager, 2d MarDiv
Safety Manager, 2d MLG
Safety Officer, DPC-E
AFGE

MCIEAST-MCB CAMLEJ ROUTE SHEET

X - ORIGINATOR OR OFFICE AFFIXING ROUTE SHEET A - APPROPRIATE ACTION B - GUIDANCE C - SIGNATURE D - COMMENT E - RECOMMENDATION F - CONCURRENCE G - INFORMATION	H - RETURN TO SAFETY I - INITIAL J - DISPOSITION K - DECISION L - RETENTION M - APPROVAL R - REVIEW O - OTHER	DATE <p style="text-align: center;">13 Mar 2015</p>	ADJ TR # <p style="text-align: center; font-size: 2em;">301</p>
ROUTING - USE NUMBERS TO SHOW ORDER OF ROUTING		SUBJECT MINUTES OF THE EXECUTIVE SAFETY COUNCIL (ESC) MEETING	
		REFERENCE NAVMC DIR 5100.8 MARCOR OSH PROGRAM MAN	

NATURE OF ACTION ROUTINE	ORIGINATOR SJD	DUE DATE Mar 31, 2015	REFERENCES HELD BY (Name, Grade, Office, Telephone Ext) Ronald Sarmento, Deputy Safety Manager, 451-7454
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RTG	CODE	ADDRESSEES	DATE		INITIALS		REMARKS & SIGNATURE
			IN	OUT	CONCUR	NON CONCUR	
		CG					PURPOSE: Publish minutes for the ESC meeting held 12 February 2015. BACKGROUND: NAVMC DIR 5100.8 directed Commands to establish ESC to (1) identify, define and assess issues, problems, and needs, and (2) to recommend corrective measures on safety hazards and issues that have a direct effect on readiness and safety of personnel. DISCUSSION: Forwarding the minutes of the 2nd Quarter FY15 ESC for signature and distribution. RECOMMENDATION: Recommend Acting Commander sign the letter. VRS/  S. J. DUTKO, JR. Email sent to Safety 24 Mar requesting corrections. -SSEC
		AIDE					
		SECRETARY					
46	C	DEP COMMANDER					
6	F	COS		3/27			
		SGTMAJ					
4	R	SSEC		3/25			
		PROTOCOL COORD					
3	A	ADMIN COORD	3/23	3/23			
2	A	CG ADMIN	3/23	3/23			
1	R	ADJUTANT	3/23	3/23			
		ASSISTANT ADJUTANT					
		ADJ ADM CHIEF					
		AC/S G-1					
		AC/S G-3/5					
		AC/S G-4					
		AC/S G-6					
		AC/S G-7					
		AC/S G-8					
		AC/S G-F					
		AC/S MCCS					
		AC/S SES					
		BPO					
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MCIEAST ADJ > All correspondence > safety > 12 FEB 2015 ESC MINS