

GME Responsible Officers (RO's),

Effective 1 January 2014, MTD will conduct semi-annual Condition Inspections of all GSA vehicles. This is required administrative procedure in compliance with the GSA Vehicle Lease Program. The Condition Inspections will aid MTD in determining replacement eligibility based on normal or high usage as well as premature wear and tear. Early identification of potential problem areas and readiness concerns will lend to implementation of corrective actions and cost avoidances.

Once the Condition Inspection schedule is completed, RO's will be notified accordingly. MTD POC is Mr. Charlie Sweet, 910-451-0900.

R,
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