## BOX LUNCH REQUESTS FOR MEAL CARDS HOLDERS & COMRATS PERSONNEL

Box lunch Request and rosters must be submitted seven (7) calendar days before request date of pick-up by E-Mail to the Base Food Service Special Feeding Representative. Meal card and COMRAT rosters are to be submitted to the Mess Hall Manager prior to pick up of the first Box lunch meal identified on the request. All COMRAT/BAS personnel and TAD personnel drawing per-diem identified on the request are required to pay the full meal rate at the lunch price. PAYMENT MUST BE MADE IN THE FORM OF CASH OR CHECK ONLY, MADE OUT TO (U.S. TREASURY).

Units must route requests to respective G4 Food Service Office.