

Environmental Standard Operating Procedures (ESOP)

TITLE: ESOP 14.2 | USE OF READY TO USE ROUNDUP THROUGH SELF-HELP PROGRAM

PURPOSE: This ESOP provides environmental guidelines for the use of Ready-to-Use (RTU) Roundup through the Base's Self-Help Program. Use of this product through this program will ensure that the herbicide is used safely and with environmental responsibility.

APPLICABILITY: The Vegetation Control Self-Help Program will authorize the use of RTU glyphosate products by installation personnel who have received minimal training and are not certified pesticide applicators. This program is implemented to ensure that personnel who will be applying this herbicide receive adequate training and guidance prior to performing the operation. This section applies to all organizations organic to or tenanted aboard MCB Camp Lejeune, MCAS New River, and those in transit or otherwise temporarily resident because of training or mobilization.

RESPONSIBILITY: All personnel requesting the use of RTU Roundup through the Self-Help Program.

PROCEDURE:

1. Issuance of Ready-To-Use Roundup.

a. Unit/Shops ARE NOT AUTHORIZED to use RTU Roundup without approval/training/issuance from the Self-Help Program, Public Works.

b. RTU Roundup is an approved item on MCBCL's Authorized Hazardous Material List (AHML) for issuance to the Self-Help Program ONLY. The Self-Help Supervisor or designee will issue to units/shops following the procedures below.

c. . All empty containers or unused portions shall be returned to Self-Help at the end of the day for storage.

2. Request for Use/Operational Controls.

a. Unit/Shops will make a request to the Operations Branch, Public Works for a work ticket to apply Ready-to-Use Roundup for small-scale weed control through the MCBL Self-Help Program.

b. The Self-Help Supervisor will approve/disapprove the request.

c. Upon approval, those personnel requesting the use of RTU Round-Up will be provided training/training material by the Self-Help Supervisor or designee. At the completion of the training, an open-book test will be required.

d. Once the test has been passed, personnel will be required to sign an Acknowledgement of Training indicating that they have had HazCom training, received the training for Roundup application, and have the PPE to conduct the job. The Self-Help Supervisor or designee then issues the RTU Roundup and its accompanying Material Safety Data Sheet (MSDS).

e. Upon completion of use, personnel must return the unused portion/empty container to Self-Help by 1500 or as required the day of issue. The Self-Help Supervisor or designee will annotate on the REPORT OF SH/GLYPHOSATE HERBICIDE APPLICATIONS form the amounts utilized for that particular job & where it was applied. On a monthly basis, these forms will be provided to the Pesticide Program Manager as well as the signed acknowledgement forms from those personnel utilizing the Round-up.

3. Storage Requirements by DSSC and Self-Help. The following storage requirements for RTU Round-Up must be followed:

a. Product shall be stored in a contained and secured area.

b. Access to the secured area shall be by specific personnel.

c. Only the RTU product will be available so as to avoid mixing and formulation requirements.

d. Containers will be EPA original containers and will not be re-used.

e. All empty containers or unused portions shall be returned to Self-Help at the end of the day for storage.

4. Spill Reporting and Response Requirements.

a. DSSC and Self-Help are required to have a Unit Level Contingency Plan (ULCP) per Base Order. Ensure the ULCP contains policies/procedures for the control & prevention of herbicide spills. The ULCP must be posted prominently.

b. Personnel issued RTU Round-Up must be informed of what to do in the case of a spill.

c. Any discharges or spills that may occur must be reported immediately to the Fire & Emergency Services Division (FESD) by phoning 911. A Spill Report must be filled out & forwarded to EMD. Copies of forms can be obtained by the unit ECO or command ECC.

REFERENCES:

- (a) MCIEAST-MCB CAMLEJO 5090.9
- (b) MCIEAST-MCB CAMLEJBul 5090
- (c) MCBCL Pest Management Plan signed by MCB CO February 2008

TRAINING:

- Personnel shall have completed standard Hazard Communication Training
- Personnel shall have read the training material "A Self-Help Guide for Applying Ready-to-Use Glyphosate" provided by the Self-Help Supervisor
- Personnel shall successfully complete the open book exam
- Personnel shall sign an Acknowledgement of Training form to provide documentation that training was completed.

Revision Number	Date	Summary of Change	Signature
Initial Distribution	Aug 2007	NEW ESOP	<i>PH Raper,</i> ECB/EMD
REV 1	Nov 2008	Updated for Inclusion in ECPSOP	<i>PH Raper</i>
Update	March 2011	Updates/Reformatted for ECPSOP Update	<i>Ken Humes</i>
Update	June 2014	Update/Reformatted for MCIEAST-MCB CAMLEJ BBUL 5090.2	<i>Stephen J. Azok</i>

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1 JUNE 2014