

## Fast Facts:

- Requires CAC log-in
- Reduces the need for you to accompany your family members when receiving their ID cards
- Family members **must verify their enrollment in person** at an ID card office **within 90 days** of your request to add them to your DEERS record
- Family member **IDs must be issued within 90 days of your request** made within the application
- Saves you time by allowing you to go online for simple CAC updates
- Easily update your contact information



## How can I learn more?

For more information about the ID Card Office Online application:  
**<https://www.dmdc.osd.mil/milconnect/>**

*Sign into the application with your CAC, then click the RAPIDS Self-Service link on the right of the page*

To find a RAPIDS ID Card Office near you:  
**<http://www.dmdc.osd.mil/rsl/>**

To learn more about CACs and USID cards:  
**<http://cac.mil>**



# ID Card Office Online

*Save time, go online!*



Defense Manpower Data Center  
(DMDC)



*Serving Those  
Who Serve Our Country*



## What is it?

ID Card Office Online is a self-service application for Common Access Card (CAC) holders to complete the tasks traditionally done in-person at an ID card office.

## Why was it created?

- To save time for you and your family
  - Sponsors can complete tasks from any CAC-enabled computer
  - Spend less time at the ID card office/RAPIDS site
- To enable your family members receive a replacement ID card when you are unable to accompany them to a RAPIDS site

## What you can do online for your family member...

- 1 Authorize an ID card replacement
- 2 Update your family member's contact information
- 3 Request that a family member be added to your DEERS record



## What you can do online for yourself...

- 1 Update contact information (address, email, phone, etc.)
- 2 Add a Personnel Category Code (PCC) to your CAC
- 3 Activate CAC certificates
- 4 Download applets to your CAC

